

# Application for Temporary Traffic Signal Authorisation

<b>Nottinghamshire County Council</b>		
<b>To:</b>	<b>Highways South</b>	<b>Highways North</b>
Highway Authority	<b>Tel / Fax</b> 0115 9774702 / 0115 9772406	<b>01623 520739 / 0115 9932547</b>
	<b>Email</b> roadworkssouth@viaem.co.uk	<b>roadworksnorth@viaem.co.uk</b>

<b>Applicant Address</b>	John Goodman on behalf of the Crossdale 10K		
<b>Telephone</b>		<b>Fax</b>	
<b>E-mail</b>		<b>Contact</b>	

**Works Promoter**  **Works Contractor**

<b>Traffic Signal Supplier</b>	Stop go boards by competent staff (volunteers)	<b>Telephone</b>	<input type="text" value="07722 594205"/>
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<b>Emergency Telephone Contact for all hours of Signal use</b> Please Include Name of Contact	<input type="text" value="John Goodman"/>
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**Location and Description of Works**

**Description of Traffic Signal Arrangements or Stop / Go boards**

**Dates of Traffic Control Use**

**Hours of Traffic Control Use**  
The run starts at 10.30hours and the first runner will be at Bradmore Lane at about 10.35Hours. All runners will have crossed within 15 mins of that. On return the first runner will cross at about 10.40. By this time the runners will be very spread out and we will use the stop board intermittently at first then will close the road for a maximum of 15mins to allow the majority of runners across. After that we will again use the stop board occasionally for stragglers. All crossing will have taken place by 11.40hours. Therefore 10.40 to 11.40hours.

**Works Reference**

**Highway Authority use only**

**Traffic Sensitive** Y  N  **Permanent Signals Affected** Y  N

**Use of Temporary Traffic Signals is:** (Tick box)  Approved as application

Approved subject to conditions below

Not approved as detailed below

Conditions / Comments

An information board containing your emergency contact details **must** be provided at each end of the works

If any bus stops are affected by these works once Approval has been granted could you please inform Transport Facilities at [transport.facilities@nottscc.gov.uk](mailto:transport.facilities@nottscc.gov.uk) giving at least 3 days notice.

Date 04.09.2017

Signed *Jo Wilkinson*

## Notes for guidance.

1. Site approval for all Portable Light Signals is required under the Traffic Signs Regulations and General Directions 2002, Regulations 35 and General Direction 53.
2. All applications must be accompanied by a 1:1250 (or better) scale plan showing the location of the signal heads to within 2 metres of their actual location on site. In more complex cases a full traffic management plan is also required.
3. Upon receipt of the completed application form, the Highway Authority will, if satisfied, issue the approval in writing as required by Regulation 53. Alternatively, if the application is refused the Highway Authority will detail the reasons for this.
4. Should an applicant place and operate Portable Light Signals on the highway without the written approval of the Authority (as per Regulation 53) then an offence is committed under the Highways Act 1980 and the Authority may take legal action against offenders.
5. **It is imperative for co-ordination and administrative reasons that adequate advance notice is given in all cases.**
6. Applicants should, prior to submitting this form, make themselves familiar with the proposed location of the Portable Light Signals and the local features that may have an impact on their proposals. This will include, road junctions, Zebra/Pelican crossings, schools, commercial and industrial accesses, etc. Account must be taken of these features in the design and timings of the proposed Portable Light Signals.
7. Portable Light Signals must be operated in accordance with the DfT's booklet 'An Introduction to the use of Vehicle Actuated Portable Traffic Signals' – ISBN0-11-550781-7
8. Where, as part of the proposed use of the Portable Light Signals, there is a requirement to switch off any Permanent Traffic Signals or Pelican Crossings, only authorised Authority representatives may switch these off/on. The applicant may be charged for this service.

Please note that the Authority will switch the Permanent Traffic Signals off and on and cover the signal heads and push buttons (where pedestrian facilities are involved). However it will be the responsibility of the Applicant to provide all the additional associated signing and barriers that are required at the Applicants cost. These must be on site at the time of the switch off and resources made available by the Applicant to place them on the highway in conjunction with the switch off. Conversely at the time of the switch on of the Permanent Traffic Signals by authorised Authority representatives, resources must be made available by the Applicant to remove the additional associated signing and barriers on the highway in conjunction with the switch on.

Permanent Traffic Signal heads must not be covered by the Applicant in order to avoid having the signals officially switched off. Any such action is an offence under the Highways Act 1980 and the Authority may take legal action against offenders.

9. The Authority must be notified by the Applicant of any changes to those listed on the application.
10. Where the work is in the vicinity of a level crossing or railway bridge, the Rail Authority must also be consulted prior to any work commencing. Where the work is in the vicinity of a tram or light rapid transport system, the operator of these must be contacted prior to any work commencing.
11. The Applicant may request the Authority to design the layout and timing of Portable Light Signals. The Authority however reserves the right to decline to do this. If the Authority does enter into an agreement to undertake this work then it may charge the Applicant for this work.